

# DEMAREST BOARD OF EDUCATION

## COW MEETING MINUTES

County Road School – Media Center  
May 8, 2018  
6:30 P.M.

### I. OPENING

- A. The meeting was called to order by President Holzberg at 6:30 pm.
- B. Roll Call: Alevrontas, Cantatore, Governale, Kirtane, Verna, Holzberg.  
Absent: Woods  
Also present: Mr. Fox, Superintendent and Mr. Perez, Business Administrator/Board Secretary

### II. ADJOURN TO EXECUTIVE SESSION

- A. The Board determined it will enter into Executive Session for the following reasons:
  - 1. Inisfree update
  - 2. Employee contract matter
- B. It was moved by Kirtane, seconded by Verna and approved by unanimous voice vote of those present to approve the following resolution to enter the Executive Session:

**WHEREAS**, in order to protect the personal privacy and to avoid situations wherein the public interest might be disserved, the Open Public Meetings Act permits public bodies to exclude the public from that portion of a meeting at which certain matters are discussed;

**WHEREAS**, the length of the closed Executive Session is estimated to be thirty minutes, after which the Regular Public Meeting will reconvene and proceed with business where formal action may or may not be taken;

**NOW THEREFORE BE IT RESOLVED**, that consistent with the provision of N.J.S.A. 10:4-12(b), the Board of Education will now adjourn to executive session to discuss items stated above; and

**BE IT FURTHER RESOLVED**, that the Board hereby declares that its discussion of the aforementioned subjects will be made public at a time when the public's interest in disclosure is greater than any privacy or governmental interest being protected from disclosure.

### III. REOPEN PUBLIC MEETING

- A. It was moved by Verna, seconded by Kirtane to reopen the Regular Meeting to the public at 7:00 P.M.
- B. Roll Call: Alevrontas, Cantatore, Governale, Kirtane, Verna, Holzberg.  
Absent: Woods

C. President Holzberg read the following announcement:

The New Jersey Open Public Meetings Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interests is discussed or acted upon.

In accordance with the provisions of this Act, the Demarest Board of Education has caused notice of this meeting to be published by having the date, time and place thereof posted at the Borough Hall and at the Middle School and by notifying in writing two newspapers: The Record and The Suburbanite.

#### IV. SUPERINTENDENTS REPORT

- Bergen County Superintendents office issued a press release regarding Demarest Middle School's health fair
- Social media meeting with students 5-8. A brochure is being published
- Upcoming events
- Recap of Fairview Lake trip

#### V. FOR BOARD DISCUSSION AND REVIEW

##### A. Instruction – Staffing

1. Approve substitutes
2. Approve to renew tenure contracts
3. Approve award of tenure
4. Approve non-tenure contracts
5. Approve leave replacement for 6<sup>th</sup> grade social studies
6. Approve leave replacement for LLE basic skills
7. Approve chaperone replacement

##### B. Instruction – Pupils/Programs

1. Approve athletic calendars
2. Approve acceptance of donation

##### C. Support Services – Staffing

1. Approve renewal of contracts with custodial staff
2. Approve renewal of contracts with secretarial staff
3. Approve Memorandum of Agreement with Principal of DMS
4. Approve Memorandum of Agreement with Principal of CRS and LLE
5. Approve Memorandum of Agreement with Supervisor of Curriculum, Instruction and Assessment
6. Approve Memorandum of Agreement with Child Study Team Supervisor/Psychologist
7. Approve Memorandum of Agreement with Building and Grounds Supervisor
8. Approve Memorandum of Agreement with Executive Secretary to the Superintendent
9. Approve Memorandum of Agreement with Payroll/Benefits Bookkeeper
10. Approve Memorandum of Agreement with Assistant to the Business Administrator/Accounts Payable
11. Approve District Lunch Program Coordinator/Food Service Manager
12. Approve Board Secretary/School Business Administrator

##### D. Support Services – Board of Education

1. Approval of Merit Goals

**E. Support Services – Fiscal Management**

1. Confirm April 30, 2018 and May 15, 2018 payroll
2. Approve May bills
3. Confirm April budget transfers
4. Approve April Certification of Board Secretary
5. Approve April Certification of Board of Education
6. Acknowledge receipt of March A-148 and A-149 reports
7. Approve tax levy schedule

**VI. PUBLIC DISCUSSION**

There was no motion for public discussion being no one from the public was present.

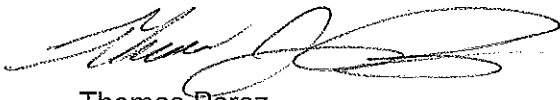
**VII. EXECUTIVE SESSION**

There was no motion to enter the Executive Session.

**VIII. ADJOURNMENT**

A. It was moved by Verna, seconded by Kirtane and approved by unanimous voice vote to adjourn the meeting at 7:10 P.M.

Sincerely,



Thomas Perez  
Business Administrator and Board Secretary